

## fresno county superintendent of schools

CAREER TECHNICAL EDUCATION/FRESNO REGIONAL OCCUPATIONAL PROGRAM • Valerie Vuicich, Administrator
1318 E. Shaw Avenue • Suite 420 • Fresno, CA 93710-7912 • (559) 497-3860 • FAX (559) 497-3806 • www.fcoe.org

#### **Distance Learning Resources**

#### Stem and Health

https://www.sreb.org/post/cte-resources

#### CSI

http://forensics.rice.edu/index.html

#### **CTEOnline**

https://www.cteonline.org/

#### **ACTE Distance Learning Resources**

https://www.acteonline.org/professional-development/opportunities/distance-learning-resources/

#### **Imago**

Learning Tutorial // Adding Students to a Class - YouTube
Learning Tutorial // Running Reports - YouTube
Documents attached for FCSS Leadership Certificate

#### **CDE Resource**

https://www.cde.ca.gov/ls/he/hn/appendix1.asp

#### **UC Davis STEM**

https://c-stem.ucdavis.edu/teachers-administrators/distance-learning/

#### **Financial Literacy**

https://www.econedlink.org/resources/

#### Theater

https://learn.schooltheatre.org/resources-for-creating-online-learning

#### Skills to Succeed (S2S) Academy

https://www.acteonline.org/s2s/



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#### **Online Lesson Planning Tips**

https://alisonyang.weebly.com/blog/online-teaching-do-this-not-that

#### Supporting Distance Learning for Students with IEP

https://sites.google.com/sbcss.org/sbcssremotelearningresources/educator-resources/accessibility/supporting-students-with-disabilities/resources-for-supporting-students-with-disabilities

#### **Teacher Templates**

https://sites.google.com/sbcss.org/sbcssremotelearningresources/educator-resources/teacher-templates

#### **Pedagogy and Practices**

https://sites.google.com/sbcss.org/sbcssremotelearningresources/educator-resources/pedagogy-and-practices

#### Family and Consumer Sciences (Culinary)

https://www.enasco.com/free-activities-lesson-plans-fcs

#### **WBL Alternatives**

https://drive.google.com/file/d/1L5RMEgi5zSdWtVicBDOoOmudbAOCzhUD/view

#### Hospitality, Nutrition, and Culinary

https://www.fcsed.net/fcsed/support/support-resources/support-resources-elearning-fcs



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#### **Tech-Dependent Distance Learning Lesson Design**

#### Set the Stage

Welcome students to class. Provide overview of protocols for the upcoming learning experience.

Format: Virtual Meeting Space or Previously Recorded Video

This is vital. Students benefit from seeing you, even if it is by virtual means. Connections matter.

#### Synthesize Learning

Provide students opportunities to demonstrate learning using a method of their choice

Format: digital uploads (images of physical/visual representations, video, slides, text, etc.)

Multiple options for demonstrating understanding addresses learner variability and increases motivation.

#### Content

Direct students to resources to access and explore academic content.

Format: texts, videos, digital simulations, tours, audiobooks, virtual field trips, etc.

Multiple methods of representation of content will increase access for all learners.

#### Collaboration

Provide students opportunities to engage with content in a collaborative environment

Format: verbal discussion platforms, collaborative documents, blogs, protected chat rooms, etc.

Remote learning that connects rather than isolates builds community and strengthens learning.

WonderExploreLearn.com

Aligns to UDL Guidelines 7.1, 8.3, 2.5, 5.1

#OrganicEdTech



#### Non-Tech Dependent Distance Learning Lesson Design

#### Set the Stage

Welcome students to class. Provide overview of protocols for the upcoming learning experience.

Format: text on fiirst page of packet of activities

Make a personal connection. Students benefit from hearing from you, even if it is in writing. Overview prepares students for the learning experience with clear expectations.

#### Content

Direct students to explore resources to access and explore academic content.

Format: texts, images, visual models, instruction to notice & wonder about surrounding environment, etc.

Multiple methods of representation of content will increase access for all learners.

#### Synthesize Learning

Provide students opportunities to demonstrate learning using a method of their choice

Format: writing, interactive notebook, sketchnotes, graphic organizer, etc.

Multiple options for demonstrating understanding addresses learner variability and increases motivation.

#### Collaboration

Provide students opportunities to engage with content in a collaborative environment

Format: students discuss learning with family member & take notes

Remote learning that connects rather than isolates builds community and strengthens learning.

WonderExploreLearn.com

Aligns to UDL Guidelines 7.1, 8.3, 2.5, 5.1

#OrganicEdTech



Member Districts: CART • Caruthers Unified • Central Unified • Chawanakee Unified • Clovis Unified • Coalinga-Huron Unified • FCOE Court Schools Firebaugh-Las Deltas Unified • Fowler Unified • Fresno Unified • Golden Plains Unified • Golden Valley Unified • Kerman Unified • Laton Unified Madera County Office of Education • Madera Unified • Mariposa County Unified • Mendota Unified • Riverdale Unified • Sierra Unified • Washington Unified • Yosemite Unified



## FCSS CTE/ROP RESOURCE GUIDE

## CONTENTS

- 1. Lesson Resources
- 2. Learner Account Creation
- 3. Learner Add a New Class
- 4. Facilitator Class Creation
- 5. Facilitator Class Creation
- 6. FCSS School District Enrollment Keys
- 7. FCSS Leadership Certificate

# **PERSONAL GROWTH**

# & DEVELOPMENT

## & SOCIAL RESPONSIBILITIES **PERSONAL, PROFESSIONAL**

## GROWING **LEADERS**

## COMMUNITY **OUTREACH**





























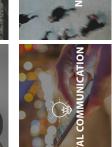






















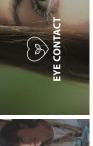






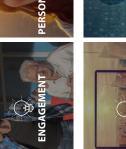








INDUSTRIES







**SYSTEMS THINKING** 

ORGANIZATION

DIGITAL ETHICS





**BRAND YOUR STORY** 











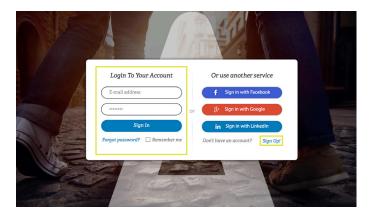




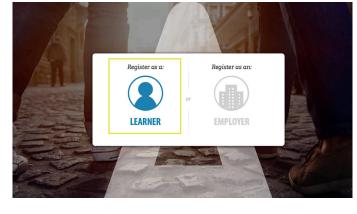
## **LEARNER**

#### ACCOUNT CREATION

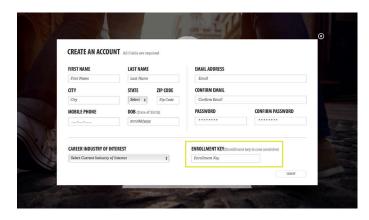
website: go.weareimago.com



1. Go to "go.weareimago.com".



2. If you have an account, you can sign in with your email and password. If you do not have an account click on "Sign Up" and register as a "Learner".

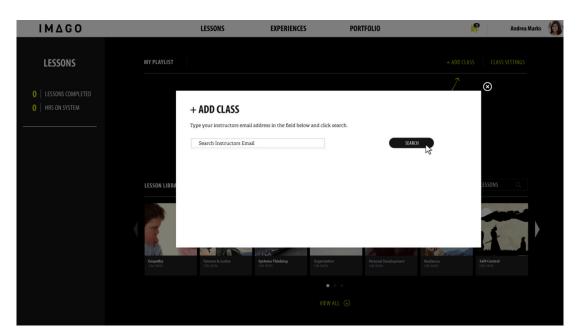


3. Fill in all fields requested and enter the enrollment key. Please see the FCSS Enrollment Key list on page 6 to find your school district's enrollment key.

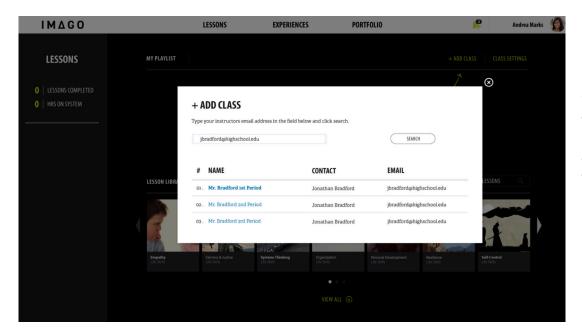


4. Click on "Learn".





- 1. If your learner would like to add a class you set up for them, have them click on the button "Add Class".
- 2. Have them type in your email address to search for classes.

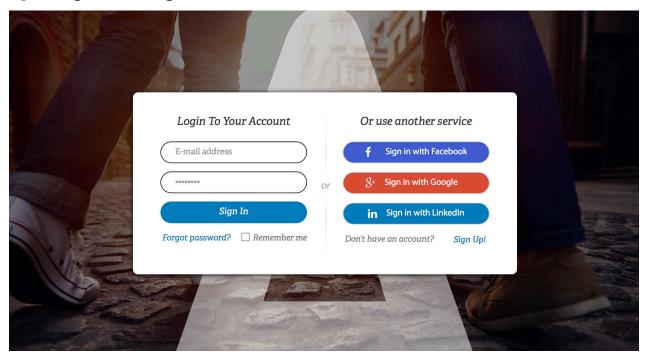


- 3. Have them click on the appropriate class name.
- All the lessons you have assigned them will show up. If they do not, click on the refresh button on your browser.

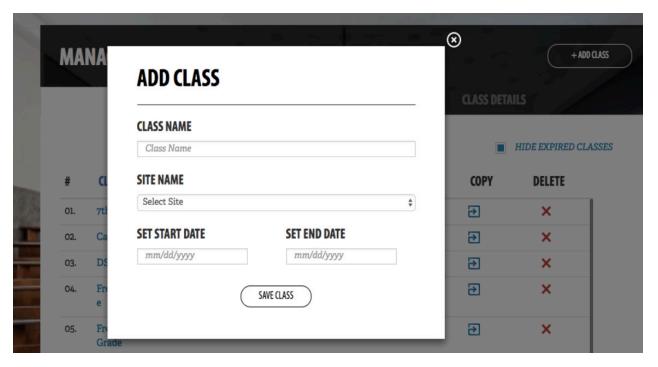
## **FACILITATOR**

#### CLASS CREATION

1. Sign into "go.weareimago.com".



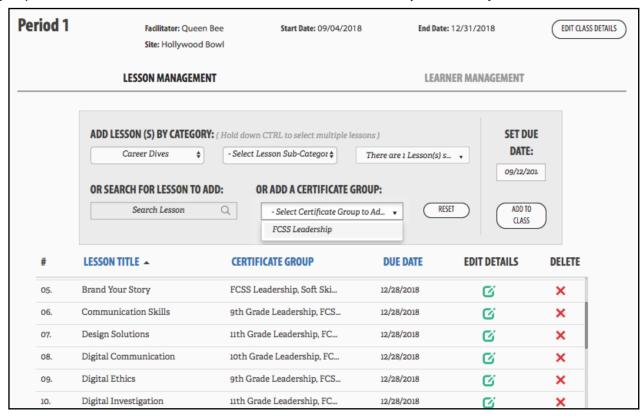
2. Click on MANAGEMENT and then +ADD CLASS - complete all fields.



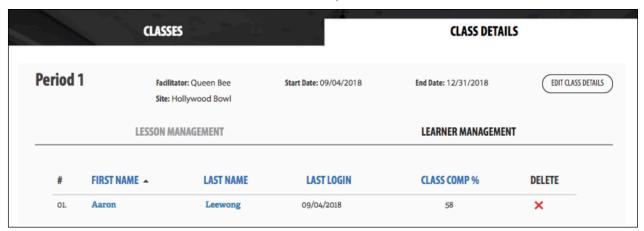
## **FACILITATOR**

#### CLASS CREATION

3. Click on your class and add lessons by selecting the category, searching for lessons, or adding the appropriate certificate group. Then select the due date and click add to class. You can always edit and adjust dates afterwards.



4. Clicking on Learner Management allows you to see the students who have enrolled in your class. In the event that you have a learner who switches classes or no longer belongs in the class, you can delete them from your class by clicking on the "delete" next to their name. This removes them from your roster and does not delete their account.



## **ENROLLMENT KEYS**

#### FCSS SCHOOL DISTRICTS

FCSS School District	Enrollment Key
CART	DK6IRXTI
Caruthers Unified School District	4GQ3KDHK
Central Unified School District	PM3RNUVT
Chawanakee Unified School District	V3CPJENN
Clovis Unified School District	7N3D4Y1R
Coalinga-Huron Unified School District	PVX4XC66
Firebaugh Las Deltas Unified School District	L3MXF4U4
Fowler Unified School District	974GVYXH
Fresno County ROP	RLI9CRYP
Fresno Unified School District	9JKWGV97
Golden Plains Unified School District	XQ9LX169
Golden Valley Unified School District	UIEUCL7K
Kerman Unified School District	NMX4QNAY
Laton Unified School District	7XTP93N3
Madera County Office of Education	3XV63UQI
Madera Unified School District	1JKVIWEY
Mariposa County Office of Education	K4HHXYMG
Mendota Unified School District	RYVE66CV
Riverdale Unified School District	LYMXJT46
Sierra Union Unified School District	WKJXIUC6
Washington Union School District	HQVGPYM1
Yosemite Unified School District	HR9X4KN3

## **LEADERSHIP**

#### FCSS CERTIFICATE

Below is an example of what your student's can recieve upon completion of all the lessons suggested by FCSS ROP as an alternative leadership strategy

#### **LEADERSHIP**

CERTIFICATE OF COMPLETION

Has been awarded the FCSS Leadership certificate of completion. The recipient of it possess the skills employers deem essential to workplace success, opening doors to new career possibilities for everyone.



This learner now has the ability to...

- Develop and manage personal goals and career planning
- Problem solve and use critical thinking
- Communicate effectively
- Engage as a responsible citizen
- Be accountable, models of integrity and ethics
- Work productively and effectively in teams
- Express creativity and innovation
- Engage in community outreach

Certified by IMAGO on:

Date

ΙΜΔΙΟ

## **LEADERSHIP**

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- Communicate effectively
- Engage as a responsible citizen
- Be accountable, models of integrity and ethics
- Work productively and effectively in teams
- Express creativity and innovation
- Engage in community outreach

#### Certified by IMAGO on:

Date



#### CAREER PATHWAYS



#### INTRODUCTION

#### **First Steps In Exploration** (06:02)

This lesson will cover an overview of the 15 industry sectors and the possibilities to consider for the rewarding careers in each area.

#### Pathways Quick Selection Assessment (01:06)

If you're not sure which Pathway to start with, take this collection of exploration quiz's to narrow the search for pathway industries you may enjoy.

#### **EXPLORATION**

These career exploration lessons will cover a variety of highlighted jobs, pathways to those jobs and what to expect when you begin working in the following industry sectors.

**Exploration – Ag & Natural Resources** (06:26)

**Exploration – Arts, Media, & Entertainment** (07:05)

**Exploration – Building Trades & Construction** (06:53)

**Exploration – Business & Finance** (06:42)

**Exploration – Education, Child Dev & Family Services** (06:00)

**Exploration – Energy & Utilities** (06:22)

**Exploration – Engineering & Design** (06:33)

**Exploration – Fashion & Interior Design** (06:49)

**Exploration – Health Science & Medical Tech** (06:10)

**Exploration – Hospitality, Tourism & Recreation** (06:43)

**Exploration – Information Technology** (06:47)

**Exploration – Manufacturing & Product Dev** (06:38)

**Exploration – Marketing, Sales & Service** (07:30)

**Exploration – Public Services** (06:37)

**Exploration – Transportation** (07:26)

#### **ACTION PLAN**

These lessons present career possibilities with levels of education, and activities you can start right away to further prepare for a successful career in the following industry sectors.

Action Plan - Ag & Natural Resources (06:40)

Action Plan – Arts, Media, & Entertainment (06:11)

**Action Plan – Building Trades & Construction** (06:28)

**Action Plan – Business & Finance** (06:41)

Action Plan - Education, Child Dev & Family Services (06:35)

**Action Plan – Energy & Utilities** (05:44)

Action Plan - Engineering & Design (05:59)

Action Plan – Fashion & Interior Design (06:33)

Action Plan - Health Science & Medical Tech (06:33)

Action Plan - Hospitality, Tourism & Recreation (06:28)

**Action Plan – Information Technology** (05:58)

Action Plan - Manufacturing & Product Dev (06:26)

Action Plan - Marketing, Sales & Service (06:24)

**Action Plan – Public Services** (06:31)

Action Plan – Transportation (05:50)

#### **INDUSTRIES**



#### INTRODUCTION

#### **An Introduction to Industries** (15:18)

This lesson is a brief overview of all Industry lessons.

#### **Industry Lessons - Educator Introduction** (03:09)

This lesson will provide an introduction to educators on the Industries lesson series.

#### **Industry Lessons - Learner Introduction** (02:27)

This lesson will provide an introduction to learners on the Industries lesson series.

#### **INDUSTRIES**

#### **Agriculture & Natural Resources** (10:19)

Agriculture is an important economic industry that touches many aspects of our society. People in this sector aim to care for nature in sustainable ways that provide food for the world. It's a place to solve some of the world's greatest challenges, like hunger and climate change.

#### Arts, Media, & Entertainment (06:57)

Art and performances can help people see things differently. It's a window into people's thoughts, the way they think, and how they feel. Arts, media and entertainment industry creates opportunities for people to learn from and enjoy time with one another.

#### **Building & Construction Trades** (06:27)

Each animal in the animal kingdom has their own way to survive in the environment, including humans. For thousands of years, we've changed the environment. Making millions of homes, miles of roads, as well as two-thousand foot buildings, and a five-thousand mile wall. Most of which were built by hand.

#### **Education, Child Development, & Family Services** (06:07)

Greek philosophers like Socrates and Aristotle were curious about what motivates people to learn. This opened the door to ask the same questions today as we did thousands of years ago. How might we teach each other better? In human history, we've had women and men who changed the world for the better. And each of them, at some point, had a teacher who helped.

#### **Engineering & Architecture** (06:55)

Like the pulley, lever, and wheel, drones are an engineering achievement. And humans have been creating these tools for a very long time. As we grow and share knowledge about building the best architectures, our creations and structures became better.

#### Health Science & Medical Technology (06:26)

How long someone lives, also known as their life expectancy, has changed over the years. And people today, will likely live much longer than those in the past. The health science and medical technology field is filled with biologists, engineers, and technologists that all use what they know and research what they don't to advance technology and human health.

#### Hospitality, Tourism, & Recreation (06:26)

Hospitality is more than an industry that just provides hotels for people. It refers to the relationship between a guest and a host. It was once described as the virtue of a great soul that cares for the whole universe through the ties of humanity. It involves showing respect for one's guests, providing for their needs, and treating them as equals.

#### **Information & Communication Technology** (06:03)

Information and communication technology is growing in all areas of our lives. Humans have been around for thousands of years, and in the last few years alone, we have collected 90 percent of all the data and information we have today. We build technology so people can teach, learn, and communicate easier and faster than ever.

#### **Manufacturing & Production** (05:41)

From space travel to animated space movies, this industry works to solve a very diverse range of problems in new ways. It's about looking at an issue and finding a way to solve it more efficiently using the skills and resources we have, or inventing new technologies to help us fill in the gaps.

#### Marketing, Sales, & Services (10:38)

Marketing is a way of telling people what something is and why it matters. Whether it's through word of mouth, a piece of paper, or a video, it's about telling a good story. Marketing, sales, and service can change people's minds, make people care, and get the world to collaborate and solve global challenges.

#### **Public Service** (05:13)

Some might say that we gain happiness from helping others or believe that we should treat other people the way we want to be treated. This is called altruism, the idea that we help others even if we get very little back. Altruism is the essence of the public service field, which is concerned with the health, safety, and belonging of people from all communities.

#### **Transportation** (09:26)

We have come a long way as humans from traveling with just our feet. Going into transportation means you think about people and how to get them to their destination easily and safely. Tools in transportation have allowed people to move further, explore more, and expand to different areas of the world. The transportation of today will change in the future.

#### **LIFE SKILLS**



#### **BEHAVIORS**

#### **Attention** (03:36)

This lesson will cover the effects of multi-tasking in individual and social settings as well as things to consider when attempting to complete a task.

#### **Body Language** (04:23)

This lesson will cover how our body language communicates things to those around us, sometimes without us even noticing.

#### **Eye Contact** (03:49)

This lesson will cover the value of eye contact in western culture and tips to show respect and attention.

#### **Handshake** (04:07)

This lesson will cover the ins and outs of a handshake and things to consider when greeting someone in person.

#### **Networking** (04:19)

This lesson will cover various types of networks, how they might bring value or importance, and how to network in a professional setting.

#### REASONING

#### **Etiquette** (04:23)

This lesson will cover how etiquettes or codes of behavior inform our manners and the way we interact with others.

#### **Feedback** (04:00)

This lesson will cover components of giving and receiving constructive feedback and how to determine what valuable feedback is.

#### **SELF-CARE**

#### Appearance (08:23)

This lesson will provide a guideline for appearance based on the situation or event; shifting from casual, business casual, and formal.

#### **Hygiene** (04:05)

This lesson will cover the most important elements of cleanliness in communal spaces and professional settings.

#### **MINDSETS**



#### ETHICAL DECISION MAKER

#### **Design Solutions** (03:36)

This lesson will cover a crash-course on design thinking as a way to explore, develop and iterate solutions to ill defined problems.

#### **Digital Ethics** (04:23)

This lesson will cover examples of digital behaviors with real world consequences, while exploring the ethical implications of their actions.

#### Engagement (03:49)

This lesson will cover the difference between happiness and gratification while developing agency (active participation) with respect to their circumstances and those of their community.

#### **Ethics** (04:07)

This lesson will cover famous philosophies on right and wrong and encouraged to consider their thought process behind their decisions and how those decisions reflect their moral values and attitudes.

#### Fairness & Justice (04:19)

This lesson will cover the differences between fairness and justice through the lens of social equity and challenges that impact some, but not always all peoples. and their unique circumstances.

#### **Systems Collaboration** (04:07)

This lesson will cover how learners can build upon their own work through collaborating with others on similar ideas and processes.

#### Values & Attitudes (04:19)

This lesson will cover how learners consider the items, people and ideas that are important to them, how they demonstrate that importance and how they prioritize that expression of value.

#### LIFELONG LEARNING

#### **Cognitive Flexibility** (08:23)

This lesson will cover how learners can begin to identify, understand, and overcome common fixed perceptions, assumption and mental shortcuts they have.

#### **Convergent Thinking** (04:05)

This lesson will break down problems into their elements and develop steps to a solution and develop an understanding of the steps it takes to reach a logical conclusion.

#### **Design Thinking** (03:49)

This lesson will cover the concepts of design and develop a design thinking mindset to solve complex problems with empathy, iteration and experimentation.

#### **Digital Investigation** (04:07)

This lesson will cover an investigative (i.e., question, identify, collect, analyze, evaluate, organize, and construct) crash-course using the Internet.

#### **Divergent Thinking** (04:19)

This lesson covers ways of leveraging both creativity and revision to arrive at multiple solutions to solving complex problems facing the world of today and tomorrow.

#### Finding Knowledge (04:07)

What is the difference between fact and opinion? This lesson covers the skills (source identification, fact-checking, summarizing information, and identifying patterns) that can help you tell the difference between the two.

#### **Lifelong Learning** (04:19)

As we live, we must continue to explore and learn...this has been the history of humanity. And this will continue into the future. Exploration and learning allows us to pinpoint why life exists, where we can place ourselves in history, and how we can make it better.

#### Pattern Seeking (04:19)

Pattern seeking is about looking for common themes, relationships, and patterns that exist all over the place. Sometimes we overlook it as trivial information. But if we practice looking for relationships, especially among things that don't seem relatable at first, not only will we become better at thinking through complexity, But we'll open doors and questions to new fields and ways of thinking.

#### **RELATIONSHIP SKILLS**

#### **Communication Skills** (08:23)

There are many ways of sharing and exchanging information between people, across places, and over time. The purpose of communication is not to create conflict and strife, but instead, to make progress, share information, learn, and be contributing members of society.

#### **Digital Communication** (04:05)

Digital communication is the ability to connect with others through websites, video, audio, text or animated multimedia. Technology is an important skill to have as a community citizen and in business. It helps people pass and receive information faster than flying pigeons and snail mail.

#### **Effective Listening** (03:49)

Effective listening is the act of tuning out yourself and your thoughts, and tuning into what you are hearing. If you're effectively listening to someone, you are listening to what the person is saying, and how they are saying it.

#### **Teamwork** (04:07)

Teamwork extends further than a school classroom, a group project, or a business plan. The purpose is to commit to a non-zero sum perspective, where our very own success and survival is dependent on the success and survival of everyone.

#### **MINDSETS**



#### **SELF-AWARENESS**

#### **Purpose** (03:36)

We exist currently because by definition, we are living in this moment, talking to each other right now. But, what's the point of existing right now? Is there any purpose to existence at all? To life?

#### Reflection (04:23)

It's easy to reflect and change the way we look, but can we look at our own thoughts and feelings to make sure we are making good choices? This lesson will cover tools to be able to do just that.

#### Resilience (03:49)

This lesson will cover how resilience is about working really hard to make your future, your reality. And knowing full well that anyone can learn from mistakes, and giving up is not an option.

#### Self-Awareness (04:07)

This lesson will cover how self-awareness is often understood as knowing your strengths and weaknesses. Many people identify their skills by exploring and placing themselves in different situations.

#### **Self-Control** (04:19)

This lesson will cover how self-control is about considering the consequences before acting and making choices.

#### **SELF-MANAGEMENT**

#### Adaptability (08:23)

Adaptability is about changing according to people, places, and situations around you.

#### **Digital Safety** (04:05)

This lesson will cover the importance of why digital tools must be used with careful thought and consideration.

#### **Organization** (03:49)

In this lesson, participants will learn about different forms of organization to effectively convey a message.

#### **Perspective** (04:07)

This lesson will cover the value of understanding your own perspective and also others.

#### **Self-Regulation** (04:19)

In this lesson you will learn the elements of virtue and how virtue plays a role in the ability for a person to self-regulate and solve problems.

#### **Systems Thinking** (04:07)

This lesson will cover how to break down the various parts, actions or steps that create a system in order to understand that adjusting one element or action might adjust the outcome.

#### **SOCIAL-AWARENESS**

#### **Diverse Perspectives** (08:23)

This lesson will cover ways to observe and consider how our view or experience might differ from another person or community based on physical, familial or community environments.

#### **Empathy** (04:05)

This lesson will cover how to learn and understand what empathy is, the various types of empathy and how empathy effects our interactions with ourselves and others.

#### Social Awareness (03:49)

This lesson will cover how the effectiveness of a group is not determined by the intelligence of the group; it's determined by how well they communicate.

#### **WORK SKILLS**



#### **BEST IMPRESSIONS**

#### Interviewing Body Language (03:31)

This lesson will cover the right and wrong ways to exhibit good body language during a job interview.

#### **Interviewing Verbal Communication** (04:05)

This lesson will cover the right and wrong ways to show good verbal communication during a job interview.

### INTERVIEWING QUESTIONS (CRIMINAL BACKGROUND)

#### Overcoming a Criminal Background

- Job Search (05:16)

This lesson will focus on ways to answer common questions about a criminal background and how to create clear and simple answers to them.

#### Overcoming a Criminal Background

- Your Answer (06:44)

This lesson will focus on allowing learners to develop their answers to common questions in the job interview and application process.

### INTERVIEWING QUESTIONS (EXPERIENCED)

#### Describe a Conflict and Its Resolution

- Do's & Don'ts (06:10)

A question about Conflict Resolution is a behavior-based question. The interviewer asks these questions because they believe that past behavior and performance predicts future behavior and performance.

#### **Describe a Conflict and Its Resolution**

**- Your Answer** (03:42)

In this course we help you create your own custom answer to the question 'Describe a Conflict and Its Resolution'

#### Tell Me About Yourself - Do's & Don'ts (5:57)

"Tell me about yourself" is the most common job interview request. It may be used as a warm-up question, to help you feel comfortable and get you talking about a topic you know a lot about - yourself.

#### **Tell Me About Yourself - Your Answer** (2:46)

Create your personalized answer to the most common interview question, "tell me about yourself".

#### What Is Your Greatest Weakness?

**- Do's & Don'ts** (06:13)

What Is Your Greatest Weakness? is a legitimate question. The interviewer is looking to see how you approach a difficult question.

#### What Is Your Greatest Weakness

**- Your Answer** (04:32)

Create your personalized answer to the question "what is your greatest weakness".

#### Why Do You Want to Work Here?

**- Do's & Don'ts** (06:00)

Often the make or break factor determining whether or not one would fit the position. The employer wishes to observe if your answer indicates that you have thought about what you want.

#### Why Do You Want To Work Here

- Your Answer (02:44)

Employers want to hire someone who feels drawn to that business or type of work, and will perform at his or her best. Your answer should let the interviewer know you are being selective about where you want to work, as well as why you believe you are a good fit for the position.

#### Why Should We Hire You? - Do's & Don'ts (06:35)

When asking the question, "Why Should We Hire You?" the interviewer is evaluating your ability to confidently connect your skills and abilities with the needs of the company.

#### Why Should We Hire You - Your Answer (03:35)

Think of this as an opportunity to "sell" yourself to the hiring manager. Your answer should describe your skills and experience, and the benefits they would bring to the company.

#### **WORK SKILLS**



### INTERVIEWING QUESTIONS (INEXPERIENCED)

#### **Describe a Conflict & Its Resolution** (10:15)

A question about Conflict Resolution is a behavior-based question. The interviewer asks these questions because they believe that past behavior and performance predicts future behavior and performance.

#### Describe a Conflict & Its Resolution

- **Español** (11:05)

Una pregunta sobre la resolución de conflictos es una pregunta basada en el comportamiento. El entrevistador hace estas preguntas porque creen que el comportamiento y el rendimiento del pasado predicen el comportamiento y el rendimiento futuros.

#### **Tell Me About Yourself** (10:16)

"Tell me about yourself" is the most common job interview request. It may be used as a warm-up question, to help you feel comfortable and get you talking about a topic you know a lot about - yourself.

#### What is Your Greatest Weakness? (09:58)

What Is Your Greatest Weakness? is a legitimate question. The interviewer is looking to see how you approach a difficult question.

#### Why Do You Want To Work Here? (08:36)

Often the make or break factor determining whether or not one would fit the position. The employer wishes to observe if your answer indicates that you have thought about what you want.

#### **Why Should We Hire You?** (09:59)

When asking the question, "Why Should We Hire You?" the interviewer is evaluating your ability to confidently connect your skills and abilities with the needs of the company.

#### JOB SEARCH

#### **Clearly Defining What You Want** (03:35)

Whether you are currently unemployed or considering a career change, the idea of beginning to search for a new job can feel overwhelming. By focusing on just one step at a time, you can make gradual progress toward your goal of a new rewarding career.

#### Leveraging Conferences & Career Fair Tactics (06:41)

Industry conferences, events and luncheons are underutilized and under-appreciated tools of a job search. It's easier to develop strong relationships when conversing face to face, as body language and tone of voice are almost impossible to decipher on-line.

#### **Manipulating Job Boards** (07:56)

According to a recent study, over 75% of job seekers use job boards as their first resource for identifying potential employers. We will share tips to help you understand how you can make the most of job boards to increase your chances for success."

#### **Maximizing Your Personal Network** (01:52)

It's not what you know, but who you know. Networking is the exchanging of information or services in order to cultivate productive relationships for employment or business. We will give you tools to help you.

#### **Setting Realistic Goals** (06:59)

The best way to accomplish something that seems overwhelming is to break it down into smaller, more attainable steps. By focusing on just one step at a time, you can make gradual progress toward rewarding new career.

#### **Working With Employment Agencies** (09:48)

Signing up with an employment agency may at first have a negative connotation in your mind, but staffing firms can play a valuable role in your job search.

#### PROFESSIONAL DEVELOPMENT

#### **Developing a Winning Mindset** (06:34)

If you are able to understand and control your negative emotions, you'll be able to develop this mindset by focusing on the positive and practicing patience.

#### **Personal Life Situations** (05:00)

The things that come up in one's personal life can easily affect your mood, focus, and ability to perform at your best.

#### **Teamwork & Attitude** (04:55)

Employers are usually willing to invest time in training and coaching a person who lacks certain skills but genuinely wants to learn and become a valuable part of the team.

#### RESUME

#### **Resumes - Action Plan** (08:53)

Step by step practice through the creation of a resume and along with templates for learners to customize their own resume.

#### **Resumes - Action Plan - Español** (11:02)

#### **Resumes - Introduction** (05:02)

Your resume is likely competing with many others for the manager's attention, so it should be well written and easy to read. It should show an understanding of your own skills and qualifications, and how they relate to the position you want.

**Resumes - Introduction - Español** (06:17)

## **CTEIG Leadership Rubric**

to further define "Alternative Strategies" across our district.

Leadership Elements	Example(s)	Activity(s)	IMAGO Lessons	
	PERSONAL GROWTH AND DEVELOPMENT			
<ul> <li>Goal Setting/Vision</li> <li>KPAS: 3.0 Career Planning and Management (3.1-3.9)</li> <li>SCRP: 3. Develop education and career plan aligned with</li> </ul>	<ul> <li>Utilize tools, such as SMART         Goals, to set personal goals</li> <li>Utilize career and self-         assessment results to develop</li> </ul>			
<ul> <li>SCRP 6. Practice personal health and understand financial literacy</li> </ul>	<ul> <li>career goals</li> <li>Create and maintain a portfolio</li> <li>Develop a personal or project budget</li> </ul>			
<ul> <li>Problem Solving         <ul> <li>KPAS: 5.0 Problem Solving and Critical Thinking (5.1-5.4)</li> </ul> </li> <li>SCRP: 5. Use critical thinking to make sense of problems and persovers in solving them.</li> </ul>	Employ problem-solving     strategies to approach     real-world challenges      Identify and appropriately  apply conflict resolution			
persevere in solving them	apply conflict resolution techniques  ***********************************			

Leadership Elements	Example(s)	Activity(s)	IMAGO Lessons	
	PERSONAL, PROFESSIONAL, AND SOCIAL RESPONSIBILITIES			
Communication	Communicate professionally with			
<ul> <li>KPAS: 2.0 Communications (2.1 - 2.6)</li> </ul>	industry partners and peers			
	Prepare and deliver a community			
<ul> <li>SCRP: 2. Communicate clearly, effectively, and with reason</li> </ul>	presentation or speak at a public eve	ent		
,,	Partner with industry mentor to			
Problem Solving	collaborate on a project or communi	ity		
• KPAS: 7.0 Responsibility and Flexibility (7.1-7.8)	activity			
11exibility (7.1-7.0)	Participate in a peer review process			
• SCRP: 7. Act as a responsible	r underpute in a peer review process			
citizen in the workplace and the community	Mentor a fellow student			
and community	Serve as a club officer, team captain,	, and/		
<ul> <li>KPAS: 9.0 Leadership and Teamwork (9.1-9.7)</li> </ul>	or project manager			
lealilwork (9.1-9.7)	Participate in and lead team-buildin	a		
SCRP: 9. Work productively in	activities	9		
teams while integrating				
cultural and global	Give recognition to another team me	ember		
competence				
<b>L</b>	Demonstrate knowledge of local, sta	ate,		
• SCRP: 12. Understand the	national and international issues as	they		
environmental, social, and	apply to your industry			
economic impacts of decisions				
SCPD. Standards for Caroor Poady Practice	*VDAS: Vnowledge and Performance Ancher	<u> </u>		

Leadership Elements	Example(s)	Activity(s)	IMAGO Lessons	
	COMMUNITY OUTREACH			
Organization, Project Planning, Meeting Skills, Decision Making				
<ul> <li>KPAS: 11.0 Demonstration and Application (11.1-11.5)</li> <li>SCRP: 10. Demonstrate creativity and innovation</li> </ul>	<ul> <li>Organize and implement a fund-raise</li> <li>Develop a solution to a "real world problem"</li> <li>Recruit industry partners for Work Bat Learning activities</li> <li>Create a CTE pathway recruitment program or event</li> <li>Plan, organize, and complete a community event</li> </ul>			
	*VDAC• Knowledge and Derformance Anchor's			

### TECH TOOLS for Teaching

Complied by CTE TEACH

Tool: Website	Description	Usage	Cost
Thrively www.Thrively.com	Thrively helps parents and teachers guide K-12 students through a journey to develop their strengths, interests, and aspirations and discover their own genius.	Instructional Design SEL Assessment	Free - Starter Assessment Paid - Pro Edition
Mentimeter www.Mentimeter.com	Easy-to-use presentation software for leaders, educators, and speakers that's interactive, engaging and fun.	Instructional Design Assessment Presentation	Free - Starter Presentations Paid - Pro Edition
Rewordify www.Rewordify.com	Online tools for building reading fluency and vocabulary. Users can type or copy and paste their text into the website which automates simplification of the text.	Instructional Design Differentiation	Free
Pear Deck www.PearDeck.com	Interactive presentation and lesson delivery tool. Students use a device to follow along with the teacher's slideshow which includes interactive elements.	Assessment Classroom Management Instructional Strategies	Free - Basic Edition Paid - Premium Edition
Padlet www.Padlet.com	An online tool that allows users to post text, pictures, and videos to a virtual bulletin board.	Media Literacy Creating Media Assessment Presentation	Free - Standard Edition Paid - Premium Edition
MindMeister www.Mindmeister.com	An online mind mapping tool that allows users to capture, develop and share ideas visually.	Productivity Presentation	Free - 3 Mind Maps Paid - Premium Editions
Google: Trends www.Trends.Google.com	An online platform that analyzes the popularity of top search queries in Google Search across various regions and languages.	Productivity Media Literacy	Free
Google: Arts and Culture www.ArtsAndCulture.Google.com	An online platform in which the users can access high-resolution images of artwork and	Research Presentation	Free

	search artwork trough color queries.	Media Literacy	
Google: Earth Engine www.EarthEngine.Google.com	An online multi-data catalog of satellite imagery, geospatial datasets, and planetary analysis.	Research Media Literacy Data Tracking	Free
Google: Digital Garage www.LearnDigital.WithGoogle.com	An online database of digital skills tutorials, including websites, tracking, and online marketing.	Instructional Design Media Literacy	Free
Google: Data GIF Maker www.DataGIFMaker.WithGoogle.com	An online tool for creating digital GIFs and graphics using pre-created templates with the data population input.	Media Literacy Data Creation Assessment Presentation	Free
Google: Talk to Books www.Books.Google.com/TalkToBooks	An online tool to explore ideas and discover books through quotes and inquiries using Google search functionality.	Evaluating Media Productivity Research	Free
Classcraft www.Classcraft.com	A fantasy-themed behavior and learning management role-playing game. Students choose a character and then form teams and work to gain points through positive classroom behaviors and academic achievements.	Instructional Design Game-Based Learning Classroom Management Behavior Management	Free - Basic Edition Paid - Premium Edition
Teacher.org www.Teacher.org	Website with information on entering the teaching profession including salary data tools, lesson plans, scholarships for teachers and teacher discounts.	Professional Learning	Free
Formative www.GoFormative.com	Web-based student response and assessment tool for flipped, BYOD, or 1-to-1 classrooms. Teachers can use existing content or upload and create assignments.	Formative Assessment	Free - Teacher Edition Paid - Premium Edition
Standards Planner www.standardsplanner.com	Active calendar planner that allows teachers to map lessons, standards, and additional resources for weeks or months in advance.	Productivity Lesson Planning	Free
Common Sense Education www.commonsense.org/education	In-depth reviews of education apps, games, and website including digital citizenship and edtech tools advice.	Instructional Design Lesson Planning Professional Learning	Free